

Black Diamond PTA

General Membership Meeting Minutes

September 8, 2011 in BDES Library

- The meeting started at 3:48pm
- There were 30 people in attendance
- The 2011-2012 Black Diamond PTA board introduced themselves. Jen Leatham-President, Kate Harper-Vice President, Karrie Hildebrand-Treasurer, Tina McGann-Secretary. The board is looking forward to a great year!

Old Business

- Mrs. Yonkers announced that 12 netbooks arrived and 6 more have been ordered. The netbooks were purchased with mini grant funds from the PTA as well as funds from the Technology Levy. They will be housed in the 4th & 5th grade classrooms. Now that Black Diamond Elementary has wireless, the students will be able to access the internet in their classrooms. Mrs. Yonkers extended a big thank you to the PTA for the generous donation.
- Tina McGann read the minutes from the June 2, 2011 meeting. A motion was made to approve the minutes as written. The motion was seconded, and passed.

New Business

- Tina McGann presented the 2011-2012 standing rules with the proposed changes. The changes included raising the amount required to file a 990EZ form for tax purposes from \$25,000 to \$50,000, stating the breakdown of membership fees, \$5.75-National PTA fees, \$2.25-State PTA fees, and \$2.00 Local Unit fees, granting permission to the Executive Board to reallocate funds within the budget up to \$500 as necessary, granting the Executive Board permission to make decisions about the budget without membership approval up to \$200. Each officer on the Executive Board will have a legal notebook. The original will be kept in a safety deposit box at our banking institution. Lastly, the standing rules now state that the chairs of event must have Executive Board approval before spending funds. A motion was made to approve the standing rules as written. The motion was seconded and the motion passed.
- Karrie Hildebrand presented the treasurer's report for July & August. The July report stated the beginning check book balance was \$1793.15, with funds available after PTA budget \$1906.83. The August treasurer's report stated the beginning checkbook balance was \$2118.33 with funds available after PTA budget \$2066.00.

- Karrie Hildebrand proposed changes to the PTA budget. The changes included adding an income & expense line for the fall fundraiser, yearbook and T-shirts, adding a line item for legislative representative conventions, eliminating changing grades allowances for teachers, and adding a line item for website expenses and also QuickBooks accounting expenses. A motion was made to approve the 2011-2012 PTA budget as written, it was seconded and the motion passed.
- A motion was brought to the floor by Karrie Hildebrand for the PTA to purchase an online version of QuickBooks accounting. The online version offers many types of reports, secured sign in, allow members who are not on the Executive board to view current treasurer's reports, and easy tracking of PTA funds. The motion was discussed, seconded and passed with a ballot vote of 13-8.
- The PTA Executive board brought a mini grant to the floor for purchasing a laptop that would be used by the treasurer. The laptop would also have all important forms stored on it, and allow for an easier transition between board members. The laptop will also have wireless capabilities at Black Diamond Elementary, and can be used at general PTA meeting. A motion was made to approve the purchasing of a PTA laptop; it was seconded and approved with a ballot vote of 21-0.
- Jen Leatham reviewed the PTA's calendar of events and meetings dates. She also asked the membership to consider changing the fall dance to a Fall Spooktacular. The event would consist of a haunted house, pumpkin decorating, and other Halloween games. A motion was made to change the fall dance to a Fall Spooktacular. It was seconded, and the motion passed.
- Jen Leatham proposed a 2 hour Express Volunteer program. The program offers flexibility of where a person can volunteer. She encouraged all to consider signing up for the program.
- Johna Thomson, chair of Yearbook, announced yearbook presales. The yearbook will be from the same company as last year, and will also be the same price. If you would like to volunteer for the Yearbook Club, please contact Johna Thomson.
- The Executive Board updated members on their fall conference. They learned many valuable things that will help make this year a successful year. Karrie also informed the membership that last year the PTA contributed back to the school in programs, events and other resources totaling more than \$130 for each child in school.
- Gerrie Garton, principal of Black Diamond Elementary, reminded members that curriculum night will be held on September 15th. It will be a little different this year, by being parent only. She encouraged all to come and learn about the great work our children will be doing this year!
- Danielle, membership chair, gave away door prizes to those who attended the meeting.

- Dan Peterson and Tina McGann, candidates for the Enumclaw School Board Position 4, each spoke to the general membership. They talked a little more about themselves, why they are running for the position and what their goals are if they are elected to the school board.
- The meeting ended at 5:32pm.