

Black Diamond PTA

Executive Board Meeting

September 27th, 2011 @3:00 Kate Harper's House

In Attendance: Jen Leatham, Kate Harper, Karrie Hildebrand, Tina McGann and guest Danielle McOuat-Membership Chair, Heather Invie-Notch – Adopt A Road Chair

Meeting began at 3:10pm.

Yearbook

- Yearbook presales are still happening. Karrie sent the down payment of \$250 to the yearbook company. We have received a total of \$321 in presales.

Legislative Chair

- Jen handed out packets that explained the legislative chair's role. Our legislative chair, Chanon Luke will be presenting at our next membership meeting on October 13th.

Adopt A Road

- Heather Invie-Notch told the board she had 8, possibly 10 volunteers signed up to help on October 1st at 8am.

Membership

- Danielle announced we are at 99 members! This number allows the PTA to win the Washington State Bronze membership award.
- Since we have surpassed our goal, Danielle will be serving all students at Black Diamond Elementary an ice cream treat during lunch on October 3rd
- The board and Danielle set a new membership goal of 125 members by October 21st. If the goal is reached, the PTA will hand out free popcorn to all students during lunch on November 4th.
- The PTA will create a business and nonprofit supporter's membership. The business supporter will be \$50 and the nonprofit will be \$30. Both memberships will receive advertising at events and in PTA communications. **ACTION ITEM:** Tina will add this into the standing rules, and present to membership at the October 13th meeting for approval.

- The board received the idea of a membership tree. The tree would be on the PTA bulletin board, with the schools support staff as the roots, teachers are the branches and families who are members are the leaves. The board loved the idea. **ACTION ITEM:** Jen will let the board know when we will be changing the bulletin board.

Fall Fundraiser

- Tina updated the board on the fundraiser. It will run from September 26th-October 10th. **ACTION ITEM:** Tina will send the online link to the fundraiser to Jeanette to post on website. Tina will also send home a letter to parents by Friday explaining the fundraiser in more detail.

Spooktacular

- Jen & Kate will be chairing this event. It will be October 28th from 6-8. There will be pop, water, hot dogs, and chili for concessions. Jen and Kate will ask for donations of cupcakes and caramel apples as well. There will be stations around the gym such as pumpkin decorating, bobbing for apples, doughnuts on a string, pumpkin bowling, Halloween doors, and Cadaver Lane. It will be a great event!

Committee Chair Orientation

- The board will host a short committee chair orientation after the general PTA meeting on October 13th. The meeting will be a chance for the chairs to receive the event notebooks, ask questions and the board to explain a chair person's role.

Communications with Families, Members, Staff, Teachers, & District Board Members

- The board discussed the PTA website. They see no changes/modifications that need to be made at this time.
- The PTA's Facebook page is going well. No changes need to be made at this time.
- Jen proposed buying a preformed strip for the reader board that says www.blackdiamondpta.com that stay on the reader board most of the time.
- Tina will send home a newsletter about every 6 weeks.

Nominating Committee

- Jen will explain the role of nominating committee at our next PTA meeting on October 13th. The general membership will vote in the nominating committee at the same meeting.

Standing Rules

- Tina will add the business and nonprofit supporters to the standing rules.

- The board will look into adding a member at large next year. They will discuss this further in June.

Goals for the Board

- The board agreed that the goals on the PTA website look good. Jen would like have a link from the PTA website to the Rachel's Challenge website. **ACTION ITEM:** Jen will talk to Jeanette about adding this link.

Financial Update:

- The board signed checks for reimbursements.
- The board agreed to wait to purchase a laptop, until after the fall fundraiser is over.

Ideas

- Jen received an idea to have a Talent Show. The board loved this idea and would like to learn more as to what this would look like. They will ask the membership.
- The board would like to talk to the Italian Fresh Pizza in Black Diamond to see about selling pizza at events.
- Once a month, Jen will be sending home Rachel's Challenge links on golden rod paper to families.

General Meeting Agenda

- Jen has Mrs. Kolbeck scheduled to speak about Rachel's Challenge.
- Jen also has Mrs. Ryerse scheduled to speak about 5th grade PLC (Professional Learning Communities) time.
- Chanon Luke will be speaking about the Legislative assembly

Meeting ended at 5:15pm